



# Norwich Water Ski Club

## Application for Membership 2021

Please return to the Secretary: Julie North, Stepping stones, Market Street, Tunstead, Norwich, NR12 8EL. (Mobile 07795 683788) or Email - jb.north@hotmail.co.uk

### Membership for year commencing 1<sup>st</sup> April 2021

Single Membership	£150.00	Junior Membership (under 18)	£100.00
Family/joint Membership	£225.00	(Family =Husband/Wife, or Partners) + any Children under 18)	
(Joint =Husband/Wife, or Partners)			

Ski Tows are £10.00 Adult, £9.00 Child. Guests skis £15.00 child, £20 Adult first 3 skis, then increasing to £25.00 per ski. Any guest of a members is £15.00

N/B: All skiing members must be Members of the British Water Ski & Wakeboard Federation. The membership rate for members joining through an affiliated club is at a special rate.

\* The BWSW fee should be added to payment subscription unless you are already a member via a different source. (proof of membership will need to be supplied with application form)

### BWSW Membership Fees for 2021

Single Member	£55.00	Junior Member	£20.00
Student	£28.00 (18 to 23 in full time education)	Single Adult + 1 Child	£75.00
Family/Twin membership (including all under 18s)	£92.00		

Please Note! Family/Twin and Single Adult + One Child BWSW memberships have the following rules: The adults included must be either parents or guardians of the children and all must live at the same address

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Address \_\_\_\_\_ Membership Type: Single, Twin, Family, Junior/Student.

#### Amount to Pay

\_\_\_\_\_ Club \_\_\_\_\_  
 \_\_\_\_\_ \* BWSW Fee \_\_\_\_\_

Post Code \_\_\_\_\_ Total Due including BWSW fee \_\_\_\_\_

Tel \_\_\_\_\_  
 Mobile \_\_\_\_\_

**Please make payments to Norwich Water Ski Club  
 Lloyds Bank, sort code 30-96-17  
 Account number 02819843**

E-mail \_\_\_\_\_

*I/We wish to apply for membership of the Norwich Water Ski Club and agree to abide by the club rules printed on the reverse, which I/We have read and understood and abide with any amendments or additions thereto which may be in force.  
 I/We acknowledge that water skiing and boat riding can be dangerous, and undertake that I/We will not hold Norwich Water Ski Club, its servants, agents or any other person responsible whatsoever for any injury to my person or other persons included in this membership or damage to my property or the property of other persons included in this membership however caused while participating in waterskiing, boat riding or any other activity in or out of the water. I also understand that I/We are not covered by insurance.*

Signed \_\_\_\_\_ Date \_\_\_\_\_

(Please fill out an additional sheet if under 18 years of age or if twin or family membership is required)

**Please read the clubs rules as part of this membership form.** Any members found not conforming to club rules or found misusing club facilities will be subject to a committee disciplinary ruling.

Your home address and phone details will be distributed to other members. However if you wish me not to do this, please tick here.

## Norwich Water Ski Club Rules and constitution

### 1. NAME/TITLE

The club and the club shall be “Norwich Water Ski Club”, hereafter to be referred to as “the Club”

### 2. OBJECTS

a) To promote Water Skiing and allied sports at all levels in Norwich and Norfolk b) Non profit making

### 3. AFFILIATION

The club and its members shall be affiliated to the British Water Ski & Wakeboard (BWSW)

### 4. MEMBERSHIPS

Membership of the Club shall be open to any person completing a membership application form and paying the relevant subscription/joining fee as determined by the club Committee. (See section 5 for new membership induction process)

The Club shall consist of:-

a) Full members b) Joint members c) Junior members, d) Family members e) Day members/guests

#### Qualifications for Membership:-

i) All persons shall be eligible for adult skiing membership provided that:-

a) They are 18 years of age or over

b) Agree that they (or said child) use all club facilities at their own risk and to sign the membership form which includes a Club Hold Harmless/disclaimer agreement undertaking that they absolve the Club, it's officers and members from liability for any injury or damage to themselves or their property from any cause whatsoever whilst engaged in the activities of the club either in or out of water.

c) They become an Associate member of the BWSW

ii) All persons shall be eligible for junior skiing membership provided that:-

a) They are under 18 years age, or up to 21 if in full time education

b) Their parents or guardian give their consent in writing to them becoming junior member and sign an undertaking on behalf of the said child stated in 4(i)b above.

c) They become an Associate member of the BWSW

The membership of skiing members shall be limited to 40, except that the committee shall have the discretion to regard each family membership (Husband & Wife/Partner) as 1.5 persons for the purpose of assessing the overall membership figures and any increase thereof.

### 5. NEW MEMBERS

a) Applications for membership shall be submitted to the Club Secretary

b) If there are no vacancies when applications are received, the secretary shall record the name and address on the membership waiting list and ensure the applicant is so advised when a membership place becomes available.

c) Where a vacancy is or becomes available, the secretary shall arrange for the applicant to be invited to attend within 14 days a Club skiing session and to meet at least one other Committee member, following which the Committee shall determine within 7 days if the applicant shall be accepted. Note! Membership acceptance is not automatic and may be subject to a committee decision on the membership type balance at the time of application or suitability of the applicant. (i.e. a family may be next on the list but only a single place becomes available. In this case the membership place may be offered as a single membership only) the committee's decision is final

d) The secretary shall forward the Committee's decision to the applicant, who if accepted, shall be required to complete and return the application form and subscription payment within 14 days.

Note! New members will initially be accepted for a 12 month “Probationary” period. After this period the committee will review the application resulting in either the cancellation of membership or by offering full membership rights.

### 6. CANCELLATION OF MEMBERSHIP AND DISCIPLINARY ACTION

a) The Committee shall have sole discretion to cancel the membership of any member, except that any such member shall have the right to appeal within 14 days of receiving the notice of cancellation of membership. If an appeal is made a general meeting shall be called within 28 days from the appeal reaching the secretary.

b) A secret ballot shall be held at the general meeting on any motion to cancel the membership of a member. (An independent/non member “teller” shall be appointed for this task. A simple majority is required)

c) It is expected that all members comply with the rules of the club and in the spirit in which they were written. It is also expected that member behave in a civil manner to other members and guests. All members represent the club as a whole and in the very unlikely event that a member breaks these rules or brings the club into disrepute in any way the committee reserves the right to discipline members.

d) Upon cancellation of membership any club house keys must be returned to the secretary

### 7. RESIGNATION OF MEMBERSHIP

Any member may resign his/her membership by giving the secretary notice in writing to that effect. Any refund of membership subscription will only be coincided in exceptional circumstances and shall be at the discretion of the Committee. Note! Club house keys must be returned to the secretary at the time of resignation.

### 8. DAY MEMBERS/GUEST

A non member may be admitted as a guest/day member, at the discretion of the Committee or Boat Driver provided that they abide by club rules and complete and sign a written Club Hold Harmless/disclaimer agreement. Note! A non members under the age of 18 years of age must submit a completed a Club Hold Harmless agreement signed by their parents or guardian giving their consent for participation in club activities.

a) Day members will be welcome to ski on Sunday mornings and by prior arrangement on (Alternate) Tuesdays.

b) Any beginner wishing to learn to ski will be welcome during the above times for instruction. Provide a qualified instructor is available to provide instruction.

c) If a beginner/non member wish to ski outside these hours it is the sole discretion of the members present.

c) The boat driver is responsible for allowing guests to ski and ensuring that they have submitted a completed and signed Club Hold Harmless disclaimer agreement.

d) Apart from Sunday mornings and by prior arrangement on (Alternate) Tuesdays, where guests will be paced on the normal skiing rota. At busy times, during evenings groups of guests may be asked to delay their ski run to allow a member to ski. This system would work by allowing a guest to ski - followed by a member - followed by a guest and so on.

e) Guests shall be limited to a maximum of 5 skis in any one year. After this time they will be expected to apply for membership. If membership is full or in some special circumstances they may be allowed additional runs with the agreement of the committee.

### 9. RENEWAL OF MEMBERSHIP

To assist the proper running of the club, members shall indicate their intention to renew their membership, or otherwise, to the secretary prior or at the Annual General Meeting. Members must pay their membership fees within 30 day of the AGM. None payment within this time will forfeit their membership place. Note! Club house keys must be returned to the secretary if membership is not renewed.

### 10. SUBSCRIPTIONS

a) The annual subscriptions shall be determined at the AGM and will be payable within 30 day of that date.

### 11. SKI LEVIES

Levies for ski runs shall be determined at the Annual General Meeting, except that the Committee shall review the Club running costs periodically and have the discretion to amend the levy accordingly.

### 12. MEETINGS

a) The Annual General Meeting shall be held not later than 31<sup>st</sup> March of each year.

b) Further general meetings shall be called in accordance with Rule 6, at the discretion of the Committee, or within 28 days from receipt by the secretary of a signed request by six full club members.

The business of the Annual General Meeting shall be to:

- Confirm the minutes of the previous Annual General Meeting and any General Meetings held since the last Annual General Meeting.

- Receive the audited accounts from the Treasurer and Elect a scrutineer

- Receive the annual report of the Committee members from the Secretary.

- Elect the Officers of the Club (Chairperson; Vice Chairperson, Secretary; Treasurer and other General Committee Members).

- Transact other business received in writing by the Secretary [14] days prior to the meeting and included on the agenda.

- Any Other Business

Nomination of candidates for election of Officers shall be made in writing to the Secretary at least 14 days in advance of the Annual General Meeting date. Nominations can only be made by Full Members and must be seconded by another Full Member.

### 13. NOTICE OF MEETINGS

Where possible members shall receive at least 21 days notice of the Annual General Meeting and at least 14 days notice of any other general meeting.

### 14. ALTERATION TO THE GENERAL RULES

Alterations or additions to the general rules of the Club will generally only be made at the Annual General Meeting or General Meeting. Any such resolution must reach the secretary at least 14 days prior to the date of the meeting so as to enable time for its circulation to and consideration by the members. Note! General day-to-day management issues will be dealt with by the committee. Also note, that in some circumstances, emergency or temporary rule changes may be introduced at short notice due to, legalisation, instruction of Anglian Water or for safety reasons.

### 15. VOTING

a) At the Annual General Meeting or a general meeting voting shall normally be by show of hands

b) Each adult member shall have one vote, with the Chairman of the meeting having a casting vote.

c) At the discretion of the chairman a secret ballot may be held at any meeting where an independent/non member “teller” shall be appointed.

d) A simple majority of those Full Members present is required. However if motion is considered by the committee to be a change or alteration to the Clubs Constitution (The clubs structure and reason for being) a two-thirds majority of the total club membership will be required.

### 16. CLUB OFFICERS AND COMMITTEE

a) Club officers will be elected at the Annual General Meeting for a period of one year and shall consist of a Chairman, Vice Chairman, Secretary and Treasurer. Four further club committee places will be allocated at the AGM. (The role/jobs of committee members will be agreed upon at the AGM)

b) A minimum of four club committee meetings will take place during the year.

### 17. QUORUM

a) At the Annual General Meeting ten shall form a quorum. However if a proposed motion is considered by the committee to be a change to the constitution of the club (The clubs structure and reason for being) then a two-thirds majority of the total club adult membership will be required.

b) At Committee meeting, three shall form a quorum.

### 18. DISSOLUTION

If at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.

If at that the Special General Meeting, the resolution is carried by at least two-thirds of the full adult members of the club, the General Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club and discharge all debts and liabilities of the Club.

After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the Full Members of the Club, but shall be given or transferred to some other voluntary organisation having objectives similar to those of the Club.

### 19. ACCOUNTS

a) The Financial year shall be 1<sup>st</sup> March – Last day of February

b) The Club accounts shall be submitted for approval at the Annual General Meeting.

c) The accounts, records and bank statements shall be made available to a scrutineer at least 7 days prior to the AGM

d) The scrutineer, who shall not be a committee member, shall have been appointed at the previous AGM.

### 20. MANAGEMENT

The day-to-day management of the Club shall be in the hands of the Committee who shall be required with the assistance of the Boat Drivers and all adult members to see that all members adhere to the club regulations/rules for the protection of club property and safety of members.

The duties of the General Committee shall be:

To control the affairs of the Club on behalf of the Members.

To keep accurate accounts of the finances of the club through the Treasurer. These should be available for reasonable inspection by members at one months notice. The club shall maintain a bank current account and the following officers shall be authorised to sign club cheques: two from the following: Chairperson, Vice Chairperson, Treasurer, assistant Treasurer and Secretary.

To co-opt additional members of the Committee as the Committee feels this is necessary.

To make day-to-day decisions on the basis of a simple majority vote. In the case of equal votes, the Chairperson shall be entitled to an additional casting vote.

Review and set club subscription rates annually.

Liaise with Anglian Water (Landlords)

Liaise with the Bluebird Deaf Water ski Club (Joint tenants)

### 21. BOAT DRIVERS

a) No member without a full committee approval shall drive the club boat. A list of authorised drivers will be displayed on the Club Notice Board.

b) The Committee reserves the right to remove drivers from the authorized drivers list at their discretion.

c) All boat divers shall be required to ensure that they adhere to the current Boat Drivers' rules.

d) All boat drivers must hold a SBDA which is registered with British Water Ski, and a current basic first aid qualification.

e) The committee may give permission for non members to drive the club boat in some circumstances.

f) Learner drivers must be over the age of 16 and must always be supervised in the boat by an SBDA qualified driver.

g) New members who are accepted for a 12 month “probationary” period and comply with the above may be able to drive the club boat with full committee approval. However, they will not gain fully membership rights until the “probationary” period is completed. Therefore, there must always be an additional key holding SPDA driver member on site when a new member drives the club boat.

### 22. SAFETY REGULATIONS

All members shall observe the current club code for safe Water Skiing as well as the Safe Waterskiing code provided by BWSW (British Water Ski) available on and the British Water Ski web site

### 23. GENERAL

Members shall loyally abide by the Rules of the Club, rulings of the Committee and decisions of the boat driver at Club Meetings or skiing sessions.

#### SKIING TIMETABLE

1st April to 31st October (winter skiing may be allowed with committee approval)

Sunday (7am - Dusk)

Monday (7am - Dusk)

Tuesday (Alternate) with agreement with Bluebird WSC, 7am-Dusk (Guest/corporate skiing only or club skiing when no event has been organized)

Thursday (7am - Dusk)

Skiing will take place on a first come first ski running order system. (Names on the blackboard)

Note! This is a members club and members have no general right to water ski, therefore members wishing to ski are advised to check with key holders, boat drivers and fellow members in order to arrange a skiing session.

#### SPECIAL EVENTS / EXCEPTIONAL CIRCUMSTANCES

a) The committee reserves the right to allocate any time within the SKIING TIMETABLE to a special event. If the committee feels that an event will be of great benefit to the club and its members and is of a “one off” nature it may grant permission for a special event to take place. If this happens (where possible) a minimum of 28 days notice will be provided to all members via a notice on the board in the club house and a general e-mail informing members of the event and reasons for allowing it to happen. (Note! It is expected that this will only happen in exceptional circumstances)

b) In some exceptional circumstances the committee reserves the right to change or suspend completely the clubs skiing timetable (This would normally happen only if the club is directed to do so by Anglian Water (Landlords) or the committee felt that the lake conditions were unsafe for skiing.)

#### INSTRUCTION

Please note that only qualified British Water Ski Instructors can offer water ski or related instruction or advice to either members or non members. Any non qualified member offering instruction may leave them self open to prosecution if an accident occurs and will be in breach of club rules.

**CLUB HOUSE AND GATE KEYS.** As from 2010 Club house keys will only be issued to committee members and boat drivers. Gate keys will be available to all members upon a deposit being paid to the secretary.

Note! Club keys will only be offered to new members after the 12 month “Probationary” period has been completed.

#### DUTY OF THE BOAT DRIVER and all SKIING MEMBERS

Each shall be responsible for the following:-

1. Check the boat externally and internally for damage (boat driver)

2. Check Ski equipment to ensure it safe to use. (all members)

3. Report any damage to a Committee member (all members)

4. Prepare and maintain ski rota (Both the blackboard running order and boat day-sheet) (boat driver)+(all members)

5. Ensure all safety regulations are observed (all members)

6. Ensure other drivers are informed of their turn well in advance. (boat driver)

7. Ensure that a suitable observer, over the age of 16, is in the boat at all times. (boat driver)

8. Ensure the following rules are applied:- (all members)

a) A ski run shall be

Slalom - 6 passes

Jump - 4 Jumps

Tricks/Wakeboard 12 Minutes Max

Guest/free ski 12 minute skiing maximum

All subject to a 12 minute skiing maximum. (15 minute dock-to-dock)

The 1<sup>st</sup> lesson for a complete beginner will be a total of 20 minutes.

#### GENERAL Cont...

The boat driver has the authority to implement all Club Rules, and should consult a Committee member if in any doubt. Members are required to ensure the Club House and surroundings are kept tidy and to take home any personal rubbish. It is the Skiers responsibility to ensure that he/she is ready with their equipment on the jetty at their allocated ski time; failure to do so may result in forfeit of that ski.

It is the Skiers responsibility to ensure that his/her equipment is safe to use.

Members are required to assist the boat driver in re-fueling in order to maximise skiing time and return any club equipment they have used to the appropriate place.

Members may not add non-present member names to the skiing rota or allocate their ski slot to an alternative member. If the skier is unable to ski in his/her allocated position the skier next in the rota will assume priority.

#### ANGLIAN WATER “BY LAWS” AND “LAKE RULES”

All members must fully abide by the current AW by laws, Lake Rules and conditions of the current club licence to ski document. (Available to members by request) Note! Theses rules are extensive and ever changing but include rules such as: No swimming in the lake at any time; Dogs must be kept on leads at all times and are not allowed to swim in the lake. Etc. Normally the current AW by laws are displayed on a notice board at the lake entrance however please note that these laws can change at short notice and therefore the notice board may be out of date. The Lake rules are imposed on the club by the AW lake manager and are ever changing. Compliance with these rules is a condition of our licence to ski. The committee will endeavor to inform members of any changes at the earliest opportunity.



## Norwich Water Ski Club

### Family Membership Form

	Name	Date of Birth	Email Address
Wife/Partner	_____	_____	_____
Signed	_____		
Children Under 18			
1)	_____	_____	_____
2)	_____	_____	_____
3)	_____	_____	_____
4)	_____	_____	_____

Address of children if different from Parent/Guardian

---

#### If under 18 years of age

I consent to the participation of the above mentioned person/persons aged under 18 in the activities of the Norwich Water Ski Club and agree to abide by the undertakings and indemnities as if given by me personally.

Name of Parent/Guardian \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_